

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30</i>				1. REQUISITION NUMBER PR5438872	PAGE 1 OF 1 of 1	
2. CONTRACT NO.	3. AWARD/EFFECTIVE DATE	4. ORDER NUMBER	5. SOLICITATION NUMBER S-JO100-16-Q-0035	6. SOLICITATION ISSUE DATE July 20, 2016		
7. FOR SOLICITATION INFORMATION CALL:	a. NAME Mahmoud M. Itani		b. TELEPHONE NUMBER(No collect calls) (962) 6 590-6133	8. OFFER DUE DATE/ LOCAL TIME August 04,2016 14:00		
9. ISSUED BY General Services Office American Embassy P.O Box 354 Amman-Jordan Tel: (962) 6 590-6000 Fax: (962) 6 592-7957		CODE	10. THIS ACQUISITION IS <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS <input type="checkbox"/> EDWOSB <input type="checkbox"/> 8 (A) SIZE STANDARD:			<input checked="" type="checkbox"/> UNRESTRICTED OR <input type="checkbox"/> SET ASIDE: ___ % FOR: <input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS <input type="checkbox"/> (WOSB) ELLIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM NAICS:
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE	12. DISCOUNT TERMS		13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) <input type="checkbox"/>		13b. RATING	
15. DELIVER TO American Embassy Amman-Jordan		CODE	14. METHOD OF SOLICITATION <input checked="" type="checkbox"/> RFO <input type="checkbox"/> IFB <input type="checkbox"/> RFP			
17a. CONTRACTOR/OFFERER		CODE	16. ADMINISTERED BY		CODE	
17a. CONTRACTOR/OFFERER		CODE	18a. PAYMENT WILL BE MADE BY General Services Office American Embassy P.O Box 354		CODE	
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER			18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM			
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES		21. QUANTITY	22. UNIT	23. UNIT PRICE	
1	TERRAZZO FLOORING REPAIR AS PER ATTACHED SOW <i>(Use Reverse and/or Attach Additional Sheets as Necessary)</i>		1	service		
25. ACCOUNTING AND APPROPRIATION DATA				26. TOTAL AWARD AMOUNT <i>(For Govt. Use Only)</i>		
<input checked="" type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA			<input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED			
<input checked="" type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA			<input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED			
<input type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 0 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.			<input type="checkbox"/> 29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____, YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
30a. SIGNATURE OF OFFEROR/CONTRACTOR			31a. UNITED STATES OF AMERICA <i>(SIGNATURE OF CONTRACTING OFFICER)</i>			
30b. NAME AND TITLE OF SIGNER <i>(Type or print)</i>		30c. DATE SIGNED	31b. NAME OF CONTRACTING OFFICER <i>(Type or print)</i>		31c. DATE SIGNED	
			Richard Kerr			



Embassy of the United States of America

Amman, Jordan

FACILITY MANAGEMENT OFFICE

SCOPE OF WORK

DATE: June 21, 2016

PROJECT: Terrazzo Flooring Repair

LOCATION: Parking Lot A- U.S. Embassy Compound-AMMAN

1. General:

It is the intent of the Government to award a contract to a qualified entity for the provision of stamped concrete construction to supply and replace the existing terrazzo flooring. The said area is located in parking lot A inside the U.S. Embassy compound in Amman.

Within one week of awarding this contract and starting from the date of receiving the procurement order the contractor shall submit the following to the attention of the Contracting officer's Representative (COR):

- 1- Submittals for all the materials that he/she will provide with samples of flooring and design for the shape of flooring.
- 2- Timeline schedule including the tasks details and start-end dates of tasks.
- 3- Contractor shall submit his personnel and vehicles details to get clearances. Contractor shall provide replacements for those who are not granted access. Contractor is responsible for the correctness of the information provided.

The contractor shall conduct the procedures described herein as advised and arranged by the (COR). The contractor shall provide skilled personnel adequate to perform the jobs completely and correctly in timely manner. Contractor shall not attend any works without being escorted by embassy

personnel and as advised by them. The contractor shall adhere to a professional and safe conduct when handling and storing materials at the Embassy's grounds. Contractor shall clean up and leave the place in the same condition as it was when he/she started.

The government will only provide escorts, water and electricity to the contractor to conduct the works described within this SOW.

Service shall include supply, installation, leveling, finishing, correcting slope towards center storm drain and two years warranty.

The contractor shall bear full responsibility for damage, corrosion, and other deleterious action to the systems which occurs as a result of the application or use of improper materials or procedures. Any changes or substitutions of the materials are not allowed without prior written approval for the COR.

Vendors should understand that this area is used as a driveway besides the use by pedestrians. All works designed and conducted by contractor of this project within this (SOW) shall adhere to this fact and need.

Vendors shall submit samples and take the (COR) approval on color, texture, and design scheme prior to mobilization.

Contractor shall use all needed safety precautions and equipment to isolate the area of work and to protect people and keep others safe while walking or driving around or near the working area.

On site works shall be conducted during embassy's working hours; Sunday – Thursday, 8:00 – 16:30. Working after these times and in weekends shall be subjected to (COR) approval.

2. Scope of Work

Remove existing terrazzo flooring and replace with stamped concrete as instructed and approved by the (COR). The size of the said flooring is 36 ft X 36 ft square shape.

Work procedures to be conducted by contractor shall be as follows:

2.1 Demolition & Substrate preparation

2.1.1 Remove the existing top concrete layer and aggregates including off-site dumping at authorized government disposal points.

- 2.1.2 Inspect of backfill and concrete substrate for soundness and clearance.
- 2.1.3 Remove, if required, of underlying concrete substrate including off-site dumping at authorized government disposal points.
- 2.1.4 Construction of planter box walls around gazebo area (4 set planter box at 24 linear meters each with at least minimum depth of 0.80 m.
- 2.1.5 Backfill, leveling, and compaction, where required, of substrate with approved fill material to agreed final level minus concrete thickness below.

2.2 Stamped concrete work (Paving) - Stamped Concrete Flooring:

The contractor shall conduct the following as minimum requirements to accomplish works. The contractor shall keep the existing slope towards the center of the said terrazzo area.

- 2.2.1 Review and approve the final design layout & co-ordinate with the (COR).
- 2.2.2 Provide color samples for (COR) approval
- 2.2.3 Install necessary shuttering forms according to the agreed upon joint layout design and according to levels and slopes agreed upon with the (COR).
- 2.2.4 Supply and apply 10mm ϕ steel reinforcement laid horizontally and spaced at 200mm x 200 mm O.C on both ways.
- 2.2.5 Supply & apply up to 100 mm concrete screed with a compressive strength of 25N/mm².
- 2.2.6 Supply & Apply 19 mm Polypropylene fiber reinforcement at 0.700 kg per m³ of concrete.
- 2.2.7 Supply & Apply Premium Dry-Shake Color Hardener in the specified color(s).
- 2.2.8 Supply & Apply Antique Release Agent in the specified color(s).
- 2.2.9 Perform the stamping with Polyurethane mats in the specified pattern.
- 2.2.10 Perform necessary control joints. Saw cut, or cold depending on preference and design.
- 2.2.11 Perform any additional decorative saw cuts if required. Note: All saw cutting is performed either wet, or dry with a dust collection system to minimize contamination and public health exposure.
- 2.2.12 Perform initial vacuum and pressure wash to prepare area for additional decorative works.
- 2.2.13 Perform any additional decorative coloring, where required according to approved design and layout.
- 2.2.14 Perform final pressure wash and dry.

- 2.2.15 Supply and apply Chemical Stain, where required, and according to approved design
- 2.2.16 Perform final pressure wash and cleaning, including removal of any temporary masking coatings on adjacent areas, while extending the cleaning area to at least 20 meters outside the work perimeter.
- 2.2.17 Removal of all equipment, hoarding panels, debris and excess materials from site in preparation for handing over.
- 2.2.18 Supply & Apply Acrylic Resin.
- 2.2.19 Erect warning tape to cordon off area for a two day curing period.

3. Warranty

The contractor shall provide warranty letter starting from the date of handing over the project to the COR as follows:

- 3.1. Ten years limited warranty on color stability and fastness.
- 3.2. Five years limited warranty against de-lamination and cracking, not subject to faults caused by substrate failure.
- 3.3. One year free maintenance.

4. Period of performance

The onsite works starting for the date issued in the Notice to Proceed shall not exceed (22) working days.

5. Administration

- 5.1.1 POINT OF CONTACT (POC): The Contractor shall appoint a project manager to act on behalf of the Contractor as the (POC) for all communications between the Contractor and (COR).
- 5.1.2 CONTRACTING OFFICER'S REPRESENTATIVE (COR): The designated COR for this Task Order is the Facilities Manager (FM). All administrative matters, and request for technical clarifications and assistance regarding this Task Order shall be directed to the (FM) Telephone 06/5906151.
- 5.1.3 PAYMENTS: Invoice shall be submitted to the (COR) upon completion of all works and after handing over to the (COR). Invoice shall include the contract number.
- 5.1.4 TERMINATION: If, for convenience to the Embassy, any phase or task of the delivery order is deemed unfeasible by Embassy, the United States Government may at this point pay the Contractor of

this project for the work done to date and terminate the remaining portion of the delivery order.

- 5.1.5 The Contractor shall NOT conduct any work that is beyond this Statement of Work (SOW) unless directed in writing by the Contracting Officer (COR). Any work done by the Contractor beyond this (SOW) without direction from the (COR) will be at the Contractor's own risk and at no cost to the Government.

Construction Safety Regulations
At the U.S. Embassy, Amman

OVERVIEW:

Monitoring of Post Managed construction projects for safety, health and environmental management rests on the POSHO (Post Occupational Safety and Health Officer) and/or Assistant POSHO who will review the site for health and safety plan, coordinate with the contractor for implementing the plan, and inspect the construction site to verify the contractor's safety and health plan is being fully implemented. If the POSHO and/or APOSHO observes any violations of the contractor's safety and health plan, he/she have the authority to stop the work until appropriate control measures are in place. The contractor will be responsible to report any mishap to the POSHO and/or APOSHO. The contractor shall complete the official the Department of State mishap reporting forms provided by the POSHO and/or APOSHO.

PURPOSE:

The intent of this Scope of Work is to inform contractors of their general responsibilities for post managed construction projects. Safety regulations and standards in this SOW serve as a guideline to the Contractor for follow when working on the intended construction project. Construction activities rank high in accident rate occupations. With introduction of simple safety measures, many construction mishaps may be avoided or the impact greatly reduced.

SCOPE OF WORK

- Per [15 FAM 935](#), contractors must provide their employees with a safe and healthful condition of employment.
- The contractor shall follow the [CONTRACTORS' GENERAL RESPONSIBILITIES](#)
- Contractor shall provide a comprehensive safety plan when bidding for construction project Scope of Work that will be reviewed by the POSHO and/or APOSHO.
- The Contractor shall attend a safety briefing with the POSHO and/or APOSHO to review the contractor's safety plan before mobilizing to execute the project.
- The contractor shall ensure proper safety; health and environmental requirements of the US Corps of Engineers- Safety and Health Requirements Manuel [EM 385-1-1](#) applicable to their project are followed.
- The contractor shall **provide** all required personal protective equipment (PPE) for all the workers on site, and shall **enforce** the use of the appropriate gear for specific hazards.

PERSONAL PROTECTIVE EQUIPMENT (PPE)

The contractors shall be briefed in the initial safety briefing on Post's PPE standards and their responsibilities while performing work at post.

- Protective equipment for eyes, face, head, and extremities, protective clothing that includes safety shoes, respiratory devices, and protective shields and barriers, shall be used wherever it is necessary by reason of hazards of processes or environment, chemical hazards, radiological hazards, or mechanical irritants encountered in a manner capable of causing injury or impairment in the function of any part of the body through absorption, inhalation or physical contact.
- Each affected employee shall use appropriate eye or face protection when exposed to eye or face hazards from flying particles, molten metal, liquid chemicals, acids or caustic liquids, chemical gases or vapors, or potentially injurious light radiation.
- Each affected employee shall use appropriate respiratory protection when potentially exposed to air contaminated with harmful dusts, fogs, fumes, mists, gases, smokes, sprays, or vapors and when such hazards cannot be reduced or eliminated by effective engineering controls.
- Each affected employee shall wear protective helmets when working in areas where there is a potential for injury to the head from falling objects. Protective helmets shall also be worn to reduce electrical shock hazards when near exposed electrical conductors which could contact the head.
- Each affected employee shall wear protective footwear (safety shoes) when working in areas where there is a danger of foot injuries due to falling and rolling objects, or objects piercing the sole, and where such employee's feet are exposed to electrical hazards.
- Each affected employee shall wear protective ear wear whenever noise exposures equal or exceed an 8-hour time-weighted average sound level (TWA) of 80 decibels and when engineering controls cannot reduce or eliminate the hazard.
- Each affected employee shall wear protective gloves when working in areas where hands are exposed to hazards such as those from skin absorption of

harmful substances; severe cuts or lacerations; severe abrasions; punctures; chemical burns; thermal burns; and harmful temperature extremes.

- The Contractor shall follow the [BARRICADING AND FENCING](#) safety regulations when applicable.
- The Contractor shall follow the [ELECTRICAL SAFETY](#) and [LOCKOUT / TAGOUT](#) safety regulations when applicable.
- The Contractor shall follow the [FALL PROTECTION](#) safety regulations when applicable.
- The Contractor shall follow the [HAZARD COMMUNICATIONS](#) safety regulations when applicable.
- The Contractor shall follow the [HAND AND POWER TOOL SAFETY](#) regulations when applicable.
- The Contractor shall follow the [SCAFFOLDING](#) safety regulations when applicable.
- The Contractor shall follow the [NOISE](#) safety regulations when applicable.
- The Contractor shall follow the [HOT WORK PERMIT](#) safety regulations when applicable.
- The Contractor shall follow the [TRENCHING AND EXCAVATIONS](#) safety regulations when applicable.
- The Contractor shall follow the [CONFINED SPACE ENTRY](#) safety regulations when applicable.