



Embassy of the United States of America

U.S. Embassy Amman
Date: 8/2/2016

To: Prospective Quoters

Subject: Request for Quotations number **S-JO100-16-Q-0040**

Enclosed is a Request for Quotations (RFQ) for **Vehicle Cleaning Services**. If you would like to submit a quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the address shown on the Standard Form 1449 that follows this letter.

The U.S. Government intends to award a contract/purchase order to the responsible company submitting an acceptable quotation at the lowest price technically acceptable. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Your proposal must be submitted in a sealed envelope marked "Proposal Enclosed", solicitation number and company name to Shayna Michael, General Service Office, American Embassy, Amman on or before **14:00, local time on Thursday, August 18, 2016** at the back gate of the U.S Embassy compound or to E-mail ammanrfq@state.gov

No proposal will be accepted after this time.

If you have any question please send an email to Musharbashlr@state.gov no later than Wednesday August 10, 2016.

Sincerely,


Richard Kerr
Contracting Officer



Enclosure