

Subject: Questions and Answers for S-JO-100-16-Q-0040

1. The cleaning area for the vehicles will it be indoors or outdoors. Also during the winter months or when we have precipitation where will we clean the vehicles in doors outdoors covered area?

Answer: during winter and summer months the cleaning will be out door but there will be a shade to clean the vehicle under it.

2. While cleaning inside the car and we discover personal effects; i.e laptops, mobile phones, or clothing items what is the procedure?

Answer: it's an ethic that the cleaner will report that directly to the Motorpool supervisor.

3. When we are conducting cleaning operations, will our team be authorized to drive, move the vehicles? I'm suggesting this cause once we clean one vehicle and it's in close proximity or another we don't want to get any splash or dirt on the vehicle we just cleaned.

Answer: No cleaner allowed to drive any of U.S government vehicle, however each vehicle will have its designated driver at all time.

4. Once we have cleaned a vehicle or vehicles will someone check our work so we can be cleared?

Answer: Yes and as long as you have quality assurance plan it won't be necessary for Motorpool employees to check each vehicle. However they might check it randomly.

5. Cleaning equipment this includes rags and brushes will we be able to store our equipment on site?

Answer: Yes, there will be a cabinet.

6. If we win the tender will someone be available to demonstrate the standards the cars are to be washed by?

Answer: No, as long as your company is familiar with this business there won't be any need for a demonstration to show the work.

7. Can we install a water filter on our cost on the water source in the embassy for our use?

Answer: this will be determined after signing the contract.