



*Embassy of the United States of America
Amman, Jordan*

Amman, Jordan
March 25, 2019

To: Prospective Offerors

Subject: Request for quotation number 19J01019Q0016

Enclosed is a Request for Quotations (RFQ) for providing professional air conditioning split unit preventive maintenance. If you would like to submit a quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the following address:

Attn: Contracting Officer
GSO – Procurement
United States Embassy, Amman - Jordan

Please submit your quotation in a sealed envelope marked "Quotation Enclosed" to the above address or to email itanimm@state.gov . The deadline for receipt of quotations is 14:00 Amman local time, on April 11, 2019. No quotations will be accepted after this time

In order for a quotation to be considered, you must also complete and submit the following:

SF-1449 (blocks 17, 24 and 30).
Block 24 should list the total value of the quote for the base year and the option years.
Section 1, The Schedule.
Section 5, Representations and Certifications.
Additional Information as required in Section 4.

Direct any questions regarding this solicitation in writing to itanimm@state.gov , questions must be in English and submitted no later than April 1, 2019. Answers will be posted as soon as they are ready.

The U.S. Government intends to award the contract to a responsible company submitting technically acceptable quotation at the lowest price. We intend to award the contract based on initial quotations and without holding discussions. However, we may hold discussions with companies in the competitive range if there is a need to do so.

Sincerely,

Ryan Hanlon
Contracting Officer

