



*Embassy of the United States of America
Amman, Jordan*

Amman, Jordan
February 25, 2020

To: Prospective Offerors

Subject: Request for Quotation Number **19-J010-20-Q-0017**/ Catering

Enclosed is a Request for Quotations (RFQ) for providing catering services for the Independence Day celebration at the U.S. Embassy Amman compound. This event will be held on Wednesday, July 1, 2020. If you would like to submit a quotation, follow the requirements in the attached statement of work, and complete the required portions of the attached standard form SF-1449..

When complete, please submit your quotation to **AmmanRFQ@state.gov** The deadline for receipt of quotations is on **Tuesday, March 10, 2020 at 16:00** Amman local time. No quotations will be accepted after this time.

In order for a quotation to be considered, you must complete and submit the following:

SF-1449 (blocks 17, 24, and 30).
Block 24 should list the total value of the quote.

For any inquiry, including registering for the site visit, please contact Rula Zabaneh. The deadline for registering for the site visit is **Sunday, March 1, 2020 at 14:00**

The U.S. Government intends to award the contract to a responsible company submitting a technically acceptable quotation at the lowest price. We intend to award the contract based on initial quotations and without holding discussions. However, we may hold discussions with companies in the competitive range if there is a need to do so.

Sincerely,


Cindy Jachim
Contracting Officer

