



*Embassy of the United States of America
Amman, Jordan*

Amman, Jordan
June 16, 2020

To: Prospective Quoters

Subject: Request for Quotations number 19-J010-20-Q-0030

The U. S. Embassy has a requirement for a firm to construct/renovate an existing office building. This construction effort is estimated at \$100,000 to \$250,000 and needs to be completed by December 2020, in Amman, Jordan. This work is for maintenance and repairs on the existing Marine Security Guard Residence [MSGR] protected membrane roof and related roof components.

The U.S. Embassy is prohibited from procuring goods or services from any firms that are not registered in the System for Award Management (SAM). SAM is an integrated procurement database and serves as a single point of entry for vendors seeking to do business with the U.S. Government.

All firms that respond to the solicitation must be technically qualified and financially responsible to perform the work. At a minimum, each offeror must meet the following requirements when submitting their proposal:

- Be able to understand written and spoken English;
- Have an established business with a permanent address and telephone listing;
- Have the necessary personnel, equipment and financial resources available to perform the work;
- Have all licenses and permits required by local law;
- Meet all local insurance requirements;
- Have the ability to obtain a performance and guarantee bond and a payment bond, or to post adequate performance security, such as irrevocable letters of credit or guarantees issued by a reputable financial institution;
- Have no adverse criminal record;
- Have no political or business affiliation which could be considered contrary to the interests of the United States;

- Have good experience and past performance records; and,
- Identify specialized experience and technical competence required to complete the construction work in accordance with this solicitation.

If a firm is interested in competing for this requirement, please provide a written request for a copy of the solicitation documents to the U.S. Embassy. Requests are accepted by deadline June 25, 2020 at 14:00 P.M. (local time) to be sent to ammanrfquestions@state.gov.

Sincerely,



Sheila Tang-Rabeony
Contracting Officer