

## **Guidelines for the Abstract Document to be submitted as part of the Application Package for AFCP Large Grant**

Read the Call for Proposals Announcement for Large Grants thoroughly for all the information and details regarding how to apply.

For the **project abstract** document, you can create a separate document that includes at a minimum the following information:

- A. Project Title
- B. Project Location
- C. Project Applicant information, including name, type of organization, address, contact information, including website address, Name of Project Director, Title of the Project Director, **DUNS Number and SAM registration status** (see Call for Proposals for more details on how to obtain these)
- D. Law/s protecting the site
- E. Special designations (national monument, World Heritage Site,...etc)
- F. State of accessibility (is it accessible to the public? What are costs of admission, if any...etc)
- G. Statement of ownership of the site
- H. Project summary (purpose and description of activities)
- I. Project timeframe (general; maximum 5 years)
- J. Estimated project cost
- K. Qualified eligible entities and other partners (the Call for Proposals for Large Grants explains who is considered eligible)
- L. Statement of Importance highlighting the historic, architectural, artistic, or cultural (non-religious) values of the site or collection.

In addition you would need to submit the following forms as posted on our website:

SF-424

SF-424A

SF-424B

And if applicable, the Disclosure of Lobbying Activities (SF-LLL)

If your project abstract gets approved, then you will be asked to submit a more detailed proposal as part of round two. You will be notified of the submission deadline.